

Retention and Classification Report

Agency: Rich County (Utah). County Clerk (841)

Rich County Courthouse
21 South Main, P.O. Box 218
Randolph, UT 84064
435-793-2415

Records Officer: _____

09914	Marriage license applications
09913	Marriage licenses

AGENCY: Rich County (Utah). County Clerk

SERIES: 9914

3

TITLE: Marriage license applications

DATES: 1888-

ARRANGEMENT: Numerical by application number

DESCRIPTION:

These are forms completed by couples applying for marriage licenses. They are used to prove their identity and record other pertinent information which permits the couple to receive their license. The application include the following information: "the full names of the contracting parties, including the maiden name of the female, the present place of residence of each, the date and place of birth (town or city, county, state or country, if possible), the names of their respective parents, including the maiden name of the mother, the birth places of fathers and mothers (town or city, county, state or country, if possible), and the distinctive race or nationality of each of the parent. If the female is a widow, her maiden name shall be shown in brackets" (UCA 30-1-8 (1995)).

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Vital records, GRS-285.

AUTHORIZED: 08-29-2018

FORMAT MANAGEMENT:

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Records Center permanently.

Microfilm duplicate: Retain in Office permanently.

AGENCY: Rich County (Utah). County Clerk

SERIES: 9914

TITLE: Marriage license applications

(continued)

PRIMARY DESIGNATION:

Private

AGENCY: Rich County (Utah). County Clerk

SERIES: 9913

3

TITLE: Marriage licenses

DATES: 1858-

ARRANGEMENT: Numerical by license number

DESCRIPTION:

These licenses are issued after completion of a marriage license application and are filed in the office of the county clerk. "No marriage may be solemnized without a license issued by the county clerk . . . not more than 30 days prior to the date of solemnization of the marriage" (UCA 30-1-7 (1995)). The license includes names, addresses, and ages of bride and groom; date and number of license; date of marriage; title and signature of person performing the ceremony; and signatures of bride, groom, witnesses, and county clerk.

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AGENCY: Rich County (Utah). County Clerk

SERIES: 9913

TITLE: Marriage licenses

(continued)

PRIMARY DESIGNATION:

Public