Retention and Classification Report

Agency: Salt Lake City (Utah). Traffic Engineer (1098)

, UT

Records Officer: _____

04930 Annual reports

AGENCY: Salt Lake City (Utah). Traffic Engineer

SERIES: 4930 3
TITLE: Annual reports
DATES: 1957-
ARRANGEMENT: Chronological
DESCRIPTION:

These are reports on program activities and accomplishments of the municipality or individual department for the previous year. They may include statistics, narrative reports, graphs, and diagrams.

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Publications which document agency history and functions have ongoing research value.

PRIMARY DESIGNATION:

Public