

Retention and Classification Report

Agency: Utah County (Utah). County Auditor (1214)

Administration Building
100 East Center Street, #3600
Provo, UT 84606

Records Officer: _____

29453	Budget
05052	Financial reports

AGENCY: Utah County (Utah). County Auditor

SERIES: 29453

3

TITLE: Budget

DATES: 2007-

ARRANGEMENT: none

DESCRIPTION:

These records are used to document the intended appropriation of funds. Information may include budget requests, proposals, and reports documenting the status of appropriations.

RETENTION:

Retain until administrative need ends

DISPOSITION:

Destroy.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Budget records, GRS-1856.

AUTHORIZED: 12-17-2018

FORMAT MANAGEMENT:

APPRAISAL:

These records have administrative, and/or fiscal value(s).

AGENCY: Utah County (Utah). County Auditor

SERIES: 5052

3

TITLE: Financial reports

DATES: 1922-

ARRANGEMENT: Chronological by year

DESCRIPTION:

These are reports on financial activities of Utah County prepared by the Auditor's office for the previous year. They contain information on assets and liabilities for different appropriated funds, tax levies, money used on roads and water projects. Overall, the reports are a 'statement of the financial condition of Utah County.' Until 1965, they were known as Annual Reports. Copies from 2000 on are available through State Auditor's web site in PDF form (cf. series 3747).

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

These reports are collected and reviewed by the Auditor's Office in accordance with UCA 17-36-37 and 51-2(1999). The reports document the financial records of the counties as collected by the Auditor's Office.

AGENCY: Utah County (Utah). County Auditor

SERIES: 5052

TITLE: Financial reports

(continued)

PRIMARY DESIGNATION:

Public