

Retention and Classification Report

Agency: Ogden (Utah). Cemetery Superintendent (1625)

, UT

Records Officer: _____

13559	Burial records
05665	Cemetery lot index

AGENCY: Ogden (Utah). Cemetery Superintendent

SERIES: 13559

3

TITLE: Burial records

DATES: 1920-

ARRANGEMENT: Chronological.

DESCRIPTION:

These books or card files are arranged alphabetically by names of owners or deceased persons interred in the cemetery. They are used for reference purposes. The records include name, interment number, deed number, date interred, location of grave by plot, lot, block, tier, grave number, and date of latest update.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Burial records, GRS-286.

AUTHORIZED: 11-14-2018

FORMAT MANAGEMENT:

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

PRIMARY DESIGNATION:

Public

AGENCY: Ogden (Utah). Cemetery Superintendent

SERIES: 5665

3

TITLE: Cemetery lot index

DATES: undated

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

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