

Retention and Classification Report

Agency: Glen Canyon Special Service District of Big Water (Utah) (2043)

Big Water Town Hall
60 Aaron Burr, Ste. A, Drawer410127
Big Water, UT 84741
435-675-3760

Records Officer: _____

16241 Minutes

AGENCY: Glen Canyon Special Service District of Big Water (Utah)

SERIES: 16241

3

TITLE: Minutes

DATES: 1991-

ARRANGEMENT: Chronological

DESCRIPTION:

These are the official minutes of regular, special, and emergency meetings of municipal committees, boards, and task forces.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Open meeting minutes & supplementary materials, GRS-1709.

AUTHORIZED: 10-28-2020

FORMAT MANAGEMENT:

Paper: Retain in Office permanently.

APPRAISAL:

These records have administrative, historical, and/or legal value(s).
These records have evidentiary value and serve as a history of board and committee actions. They contain minutes of open committee and board meetings as required by UCA 52-4-7. (2005)
Records may also include agenda, recordings, recordings and minutes of closed portions of meetings, and other supporting documentation.