

## Retention and Classification Report

**Agency:** Grand County (Utah). County Treasurer (3228)

Grand County Courthouse  
125 East Center Street  
Moab, UT 84532  
435-259-1338

**Records Officer:** \_\_\_\_\_

25499      Tax assessment rolls

**AGENCY:** Grand County (Utah). County Treasurer

**SERIES:** 25499

3

**TITLE:** Tax assessment rolls

**DATES:** 1890-1996

**ARRANGEMENT:** Chronological by year, thereunder numerical by parcel number.

**DESCRIPTION:**

These rolls are a record of annual assessments and the payments of property taxes. "By November 1, the county auditor must deliver the corrected assessment roll to the county treasurer, together with a signed statement" (UCA 59-2-326 (2003)). The rolls include date, location and description of property, total evaluation, assessed valuation, total exemptions, value as corrected, amount due, and amount paid.

**RETENTION:**

Permanent. Retain until administrative need ends

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Assessment roll records, GRS-734.

**AUTHORIZED:** 03-01-2016

**FORMAT MANAGEMENT:**

Paper: Retain in Office permanently or until administrative need ends and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently.

**APPRAISAL:**

These records have historical value(s).

The records in this series have permanent historical value as documentation of the collection of taxes in the county and of property holders in the county over time.

**AGENCY:** Grand County (Utah). County Treasurer

**SERIES:** 25499

**TITLE:** Tax assessment rolls

(continued)

**PRIMARY DESIGNATION:**

Public