

## Retention and Classification Report

**Agency:** Daggett County (Utah). Assessor (3259)

95 north 1st west  
Manila, UT 84046  
(435)784-3222

**Records Officer:** \_\_\_\_\_

26435      Tax appraisal cards

**AGENCY:** Daggett County (Utah). Assessor

**SERIES:** 26435

3

**TITLE:** Tax appraisal cards

**DATES:** 1986-

**ARRANGEMENT:** Numerical by serial number

**DESCRIPTION:**

These records contain the complete information on the appraisal and assessment of real property. The folders contain the taxpayer's name, property address, serial number, legal description including acreage, improvements (size, quality of building, list of taxable features of improvement and photographs of improvements), assessed valuations for land and improvements, notes regarding Board of Equalization adjustments, and factoring worksheets.

**RETENTION:**

Retain permanently

**DISPOSITION:**

May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Assessor appraisal cards, GRS-201.

**AUTHORIZED:** 04-20-2018

**FORMAT MANAGEMENT:**

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Computer data files: Retain in Office permanently.

**APPRAISAL:**

These records have administrative, fiscal, and/or historical value(s).

**AGENCY:** Daggett County (Utah). Assessor

**SERIES:** 26435

**TITLE:** Tax appraisal cards

(continued)

**PRIMARY DESIGNATION:**

Public

**SECONDARY DESIGNATION(S):**

Private. UCA 63G-2-302(b)