

## Retention and Classification Report

**Agency:** Washington County (Utah) (3293)

Washington County Admin Bldg  
197 East Tabernacle  
St. George, UT 84770  
435-634-5700

**Records Officer:** \_\_\_\_\_

26632	Habitat Conservation Plan Advisory Committee minutes
26653	Habitat Conservation Plan Technical Committee minutes
29433	Ordinances

**AGENCY:** Washington County (Utah)

**SERIES:** 26632

3

**TITLE:** Habitat Conservation Plan Advisory Committee minutes

**DATES:** 1996-

**ARRANGEMENT:** Chronological.

**DESCRIPTION:**

This record contains meeting minutes for the Habitat Conservation Plan Advisory Committee (HCAC), which serves in an advisory capacity to the county commission regarding the survival of threatened and endangered species. The committee oversees the administration of the Habitat Conservation Plan (HCP) which was approved by the United States Fish and Wildlife Service for the protection of the Mojave Desert tortoise, a threatened species in Washington County. The HCAC works with the Habitat Conservation Technical Committee to administer the conservation plan.

**RETENTION:**

Permanent. Retain for 1 year(s)

**DISPOSITION:**

Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Open meeting minutes & supplementary materials, GRS-1709.

**AUTHORIZED:** 10-28-2020

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 1 year and then transfer to Agency Record Center. Retain in Agency Record Center permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Agency Record Center permanently.

**AGENCY:** Washington County (Utah)

**SERIES:** 26632

**TITLE:** Habitat Conservation Plan Advisory Committee minutes

(continued)

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Washington County (Utah)

**SERIES:** 26653

3

**TITLE:** Habitat Conservation Plan Technical Committee minutes

**DATES:** 1996-

**ARRANGEMENT:** Chronological

**DESCRIPTION:**

This record contains meeting minutes for the Habitat Conservation Plan Technical Committee, which provides technical support and information to the Habitat Conservation Plan Advisory Committee on threatened and endangered species. The Habitat Conservation Plan, which is being implemented in Washington County, was approved by the United States Fish and Wildlife Service for the protection of the Mojave Desert tortoise.

**RETENTION:**

Permanent. Retain for 1 year(s)

**DISPOSITION:**

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**RETENTION AND DISPOSITION AUTHORIZATION:**

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**APPRAISAL:**

These records have administrative, fiscal, and/or historical value(s).

**AGENCY:** Washington County (Utah)

**SERIES:** 26653

**TITLE:** Habitat Conservation Plan Technical Committee minutes

(continued)

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Washington County (Utah)

**SERIES:** 29433

1

**TITLE:** Ordinances

**DATES:** 2017-

**ARRANGEMENT:** none

**DESCRIPTION:**

These ordinances are rules, laws or statutes adopted by a local legislative body. Records include codified ordinances and indexes.

**RETENTION:**

Retain permanently

**DISPOSITION:**

May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is proposed and has not yet been approved.

**FORMAT MANAGEMENT:**

**APPRAISAL:**

These records have administrative, historical, and/or legal value(s).